|  |  |  |
| --- | --- | --- |
| QA/MRR LEVEL OF RISK CHECKLIST | | |
| **SECTION A (must be completed)** | **YES** | **NO** |
| Is it an activity which is greater than minimal risk e.g., Vulnerable groups are involved? |  |  |
| Are sensitive questions being asked? |  |  |
| Does participation involve more than inconvenience? |  |  |
| Does the activity potentially infringe the privacy or professional reputation of participants, or organisations? |  |  |
| Will identifiable data be accessed by staff who do not have rightful clinical access and/or consent was not obtained to use this data for research? |  |  |
| Is there a reasonable expectation that the project findings arising from the project may be clinically relevant to the individual participants e.g., the disclosure of genetic testing/results? |  |  |
| Is it a project that will last for more than two years? |  |  |
| Is it a multi-site study? |  |  |
| Does the project involve collection of personal information without consent?  NHMRC National Statement on Ethical Conduct in Human Research, Chapter 5.1.16, page 87 states: *“Research that involves the use of personal information without consent cannot be granted an exemption from ethics review because, to conduct such research, a waiver of the requirement for consent would need to be granted by an appropriate ethics review body”.* |  |  |
| **SECTION B (must be completed)** | **YES** | **NO** |
| NHMRC National Statement (2023) Chapter 5.1.17 – pages 87and 88 states: Research that may be eligible for exemption from ethics review includes research that carries a lower risk to participants or the community **and** satisfies one or more of the conditions in (a)–(d), below:  (a) the research involves the use of collections of information or data from which all personal identifiers have been removed prior to being received by the researchers and where researchers explicitly agree  (i) not to attempt to re-identify those with whom the information or data is associated.  (ii) to take all reasonable steps to prevent re-identification of the information or data for unauthorised purposes or access to the information or data by those who are not authorised; And  (iii) that any sharing of any research data during or after the project will not create any additional risks of re-identification of the information or data. |  |  |
| (b) the research is restricted to surveys and observation of public behaviour using information that was or will be collected and recorded without personal identifiers and is highly unlikely to cause distress to anyone associated with the information or the outcomes of the research |  |  |
| (c) is conducted as part of an educational training program in which the research activity is for training purposes only and where any outcomes or documentation are for program use only |  |  |
| (d) the research uses only information that is publicly available through a mechanism set out by legislation or regulation and that is protected by law, such as mandatory reporting information, information obtained from registries of births and deaths, coronial investigations or reports of the Australian Bureau of Statistics. |  |  |

**What do my answers mean?**

**SUBMIT A QA/MRR PROJECT APPLICATION IF:** You answered NO to all questions in Section A and you answered YES to one or more of the questions in Section B. As the project MEETS THE CRITERIA for submission via the QA/MRR pathway.

**DO NOT SUBMIT A QA/MRR PROJECT APPLICATION IF:**  You answered NO to all the questions in both sections A and B.  The project DOES **NOT** MEET THE CRITERIA for submission via the QA/MRR submission pathway.

**OR**

If you answer YES to any of the questions in Section A the project DOES **NOT** MEET THE CRITERIA for submission via the QA/MRR submission pathway.

A standard research ethics submission for ethics approval is required if the intended project does not meet the criteria for QA/MRR Submission Pathway. See more information [here](https://www.westernhealth.org.au/EducationandResearch/Research/Research%20Ethics/Pages/Determine-Review-Pathway.aspx)to determine the correct ethical review submission pathway suitable for your project.